

**American Planning Association
Intergovernmental Affairs Division
Program and Business Meeting Minutes,
Denver, Colorado, 31 March 2003**

The Intergovernmental Affairs Division held its annual program and business meeting on Monday, 31 March 2003, 5:30 to 8:00 p.m. in the Capitol Room, Adams Mark Hotel, Denver. Attendance: 9.

Division Chair Lee Schnoenecker provided a review of activities over the past year. He represented the Division at an APA policy committee meeting in Autumn 2002. Thomas Dow, Vice-Chair of the Division, continues to serve on APA's TEA-21 Reauthorization Task Force. Ryan Harris was introduced as the Division's new webmaster in absentia.

At the Division Council meeting on Saturday, 29 March, the members discussed revamping the Association's due structure for divisions. There was follow-up discussion of this issue at the IGA Division's business meeting, with three options put forward: (1) Raise the IGA Division's annual dues to \$25.00; (2) Develop a 3-for-2 membership arrangement, to encourage APA members to belong to more than one division; and (3) Require mandatory division membership, similar to mandatory chapter membership.

The group then reviewed a draft mission statement prepared for the Division. Several changes to the draft were proposed and adopted (see attached).

Vice-Chair Thomas Dow introduced two draft budget options for consideration. Members discussed the possibility of applying for grants to enhance the work of the Division, as well as actions for cultivating new membership. There was discussion of scaling back annual business meeting reception costs, perhaps by arranging for an off-site location for the meeting over lunch or after dinner.

Irvin Dawid proposed and Bruce McDowell seconded a motion to increase Division dues to \$25. The motion carried. Bob Kull moved and Bruce McDowell seconded motion to adjust the budget estimates to reflect the October 1st through September 30th fiscal cycle for division budgets. The motion carried. Language in the budget notes referring to travel expenses was expanded to include "2 division officers and/or speakers" and "1 newsletter editor and/or webmaster."

Chair Lee Schoenecker then introduced the Division's draft work program for Fiscal Year 2004. A number of suggestions were offered in the section titled "program activities." Consider conference program opportunities on the Saturdays that precede the formal start of the annual APA conference. Investigate the development of a conference track concerning the "regional city," which will be the theme of the 2004 APA conference in Washington, DC. Such a track could be developed in cooperation with

other divisions, such as the Transportation Division. Determine if the Division should pursue establishing a planning project award.

Regarding the possible student achievement award, develop a certificate to be presented to the award winner, and pursue with APA the possibility of awarding the individual with an APA membership, including membership in the Division. Part of the award competition could include submittal of materials that could be incorporated into a Division newsletter article.

Chair Lee Schoenecker is on the Local Host Committee planning for the 2004 APA conference. Some preliminary topics discussed for the Division's two by-right sessions at that conference include (1) intergovernmental planning efforts in Appalachia, (2) central city/suburban dynamics in the nation's capital, (4) intergovernmental components of homeland security, and (4) interjurisdictional coordination to address natural hazards.

Regarding increasing membership, it was proposed that the Division encourage its members to find opportunities to showcase the mission and work of the Division among local and regional APA chapters.

Attending:

Irvin Dawid, San Jose State University
Thomas Dow, Kansas State Department of Transportation
Yufeng Guo, University of Minnesota
Bill Johnson, Denver Regional Council of Governments
Bob Kull, Burlington County (New Jersey)
Bruce McDowell, InterGov
Rocky Piro, Puget Sound Regional Council
Lee Schoenecker, Division Chair
Dustin Smith, City of Bonner Springs (Kansas)

Note: Attendance at the Division's two by-right sessions in Denver was estimated to be 100 at the Monday session on "Metropolitan Planning Innovations" and 60 at the Wednesday session on "Managing Urban Form to Improve Transportation Choice, Air Quality, and Health."